Oklahoma State University Department of Theatre
Contract for 1500, 2500, 3400 and 3500
This form must be filled out prior to enrolling.
Special Topics Sections will not be opened until this form is filed in the office.

This agreement permits _______________________ (student) to enroll in:

☐ TH 1500 Run Crew Practicum (Lower Division)
☐ TH 2500 Production Crew Practicum
☐ TH 3400 Upper-Division Projects
☐ TH 3500 Theatre Practicum II (Upper Division Students)

for _____ (one, two or three) credit hours (TH 2500, 3400 and 3500, only)
during the ____________ (fall, spring or summer) term of the ____________ Academic year.

Subtitle of Special Topic (3400 or 3500) _________________

Description of course:

Objectives:

Method of Project Evaluation: (Include required projects, papers, etc. required for receiving grade.)

Approvals:
___________________________________ (Student) ____________________ (Date)
___________________________________ (Instructor) ____________________ (Date)
___________________________________ (Dept. Head) ____________________ (Date)
___________________________________ (Advisor) ____________________ (Date)

______________________________________________________________

Numbers will be provided after the course is approved.

CRN ___________________       CWID _____________________

Expires: _____________

Registration Permission Memo
Re: Permission for Registration Exception

The following student ________________________________, __________________________ (Student name) *(CWID)* has my permission to enroll in the following courses(s), as long as total enrollment for the course does not exceed the classroom fire code limits:

<table>
<thead>
<tr>
<th>CID Number</th>
<th>Prefix</th>
<th>Course Number</th>
<th>CRN</th>
<th># Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

This permission applies to enrollment for the _________________ (fall, spring or summer) ___________ (year) term due to an exception of the following restrictions (check all that apply below and ensure appropriate signatures are included for each.):

- [ ] Closed/full class *(requires department head signature; Dean of Honors College for honors sections)*
- [ ] Department permission required *(requires department head signature)*
- [ ] Override prerequisite/co-requisite ______________ *(requires instructor or advisor signature; provide rationale below)*
- [ ] Instructor permission required *(requires instructor signature)*
- [ ] Class time conflict *(requires permission from instructors of both courses involved in time conflict)*
- [ ] Remediation exception for entry-level classes *(requires advisor signature; attach proof of enrollment in remedial or college-level course at another institution or passing COMPASS score)*
- [ ] Other ________________________________________________________

Rationale/Comments

________________________________________________________________________________________________________________________________

If you have any questions, please contact __________________________ at 405-744- ________

<table>
<thead>
<tr>
<th>Student Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisor Signature (required after nonrestrictive drop/add deadline)</td>
<td>Date</td>
</tr>
<tr>
<td>Instructor #1 Signature (If needed)</td>
<td>Date</td>
</tr>
<tr>
<td>Instructor #2 Signature (If needed)</td>
<td>Date</td>
</tr>
<tr>
<td>Dean of Honors College (If needed)</td>
<td>Date</td>
</tr>
</tbody>
</table>

Registrar Use ONLY

<table>
<thead>
<tr>
<th>Total Hours After Change:</th>
<th>Initials:</th>
<th>Date:</th>
</tr>
</thead>
</table>
Remediation: Screen 210, Test ID=REMED
RENG=8888, RMTH=8888, etc. according to subject